

Nelson Center Field Reservation Agreement

Field Information

The Nelson Center Baseball/Softball Field is managed by Nelson County Parks and Recreation. The field consists of a single 275-300' baseball/softball field. The field is available as baseball/softball usage or usage of the "multi-purpose" grass outfield.

The Ryan Complex Field is owned and managed by Nelson County Parks and Recreation. The field consists of a single 275' baseball/softball field.

Rentals Fees

- Field reservations will be charged at a flat rate of \$20.00 per night during the week and \$100.00 per day on the weekends. No "Half-Day" rates available.
- Weeknight rentals consist of the hours between 6:00 – 8:00pm
- Weekend rentals consist of the hours between 8:00am-8:00pm.
- Usage of lights during the spring and fall will require an additional fee of \$5.00 per night of usage.
- Your date(s) will be reserved when all fees have been paid to the Nelson County Parks and Recreation Department.
- NCPR accepts cash, check or credit/debit card for all transactions.
- Recurring rentals such as consistent weekly rentals will be billed on a monthly basis for time used previous month.

Rental Process

- All reservations must be made directly through the Nelson County Parks and Recreation office and include a completed reservation form and payment of reservation fee.

Cancellation Policy

- Nelson County Parks and Recreation will grant a refund for single day usage or no charge for recurring rentals in the event weather has deemed the field unusable at the discretion of NCPR.
- Renters must notify NCPR at minimum of 7 business days in the event they wish to cancel their rental day and be eligible for a refund/credit.
- No refunds will be issued to any parties cancelling rental use within 7 business days of use.

Field Rules

- Public Rental Field Hours are weeknights 6:00 – 8:00pm and weekends 8:00am – 8:00pm.
- All reservation guests must adhere to reservation agreement. Renter is responsible for the actions and conduct of all guests present during reservation.
- Consumption of alcohol or controlled substances onsite is strictly prohibited.
- Private reservation of The Nelson Center pavilion must be made through the Nelson County Community Development Foundation.
 - For more information on pavilion rental, please contact NCCDF at (434)263-8074.
- Free standing tents, up to 400sq feet are permitted with appropriate ground stakes.
- All trash must be removed from the premises at the conclusion of the rental.
- Pets are allowed on property and renter must remove all animal waste. Renter is responsible for the actions and conduct of all pets present during reservation.
- Any distribution of prepared food must be approved through the Virginia Department of Health. An approved application must be provided to NCPR prior to rental.
 - This does not include prepacked snacks, bottled drinks, etc.

Damages

- Renter must report all damages to the Nelson County Parks and Recreation Department immediately.
- Damage reports can be emailed to recreation@nelsoncounty.org. Please include pictures of damages if able.
- Renter agrees to pay for all damages to property and for any other charges that may occur as a direct result of their use. Charges will be determined by NCPR upon inspection.

Revised 7/2023

**Athletic Field
Reservation Form**

Renter Name: _____

Renter Organization / Team Name (If Applicable): _____

Renter Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Reservation Details						
Field Requested: (Please Circle One Below)						
Nelson Center Outfield Only		Nelson Center Baseball/Softball		Ryan Field Baseball/Softball		
Reservation Date(s) Requested:						
If this is a multi-day reservation, please include date range						
<input type="checkbox"/> Sunday	<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday	<input type="checkbox"/> Friday	<input type="checkbox"/> Saturday
Anticipated Rental Hours: Arrival:		AM/PM		Departure:		AM/PM
Purpose of Rental (Circle all that apply): Practice Games Pick Up/Free Play						
Will you be selling food prepared on site? (Not individual pre-packaged food) If so, you must provide an approved application from the Health Department.						

Rental Days	Available Hours	Fees
Weeknight	6:00pm – 8:00pm	\$20.00 / night
Weekend	8:00am – 8:00pm	\$100.00 / full day
The need for light usage during spring/fall will be an additional fee per night needed.		\$5.00 / night

Total Fee for non-recurring rentals: _____

Recurring rentals will be invoiced on a monthly basis specific to nights used.

Nelson County Parks and Recreation reserves the right to decline or adjust any rental request. Rentals are confirmed with the completion of this rental form, approval from NCPR and submission of payment.

By signing below, I confirm that I have read the “Athletic Field Rental Agreement” and have included accurate information on the “Athletic Field Rental Form”.

Renter Name (Print): _____

Renter Signature: _____ Date: _____

Office Use Only	
Payment Date:	Paid By (Name):
Total Payment Amount:	Method of Payment: Cash Check Card
Nelson County Parks and Recreation Approving Staff:	

